

OFFICE OF THE CHIEF OF POLICE

SPECIAL ORDER NO. 21

July 27, 2001

SUBJECT: THE POLICE COMMISSION INTEGRITY MEDAL

PURPOSE: For many decades, the Medal of Valor was the only medal presented by the Department. Eventually, our formal awards program was expanded to include the Police Star and Police Medal. Additional medals were added to recognize such things as distinguished service, outstanding performance by a unit and significant contributions to Community Policing. Although the qualities and traits recognized through those awards are expected of and displayed by the vast majority of our employees, it is appropriate to recognize our employees who uniquely distinguish themselves in those categories.

With that principle in mind, a new category has been designed to recognize those employees, sworn and civilian, who exhibit exceptional integrity, particularly when the exercise of that integrity occurs in the face of substantial obstacles. This Order activates the Police Commission Integrity Medal and establishes standards for the issuance of that medal. This Order also revises the Commendation Report, Form 1.18, to include the Police Commission Integrity Medal.

PROCEDURE:

- I. THE POLICE COMMISSION INTEGRITY MEDAL - ESTABLISHED.** The Police Commission Integrity Medal is established to formally recognize deserving employees who display an act of exemplary integrity, especially when that act requires exceptional character, fortitude, and moral courage in the face of substantial obstacles. The medal can be awarded by the Board of Police Commissioners directly or at the recommendation of the Chief of Police. The award consists of a medal, lapel pin, and ribbon.
- II. THE POLICE COMMISSION INTEGRITY MEDAL LAPEL PIN - ESTABLISHED.** Employees in a non-uniformed assignment may wear the Police Commission Integrity Medal Lapel Pin on their lapel.
- III. AUTHORIZED DEPARTMENT RIBBONS - REVISED.** The Department approved ribbon for the Police Commission Integrity Medal is authorized for wear with the Department uniform. The order of precedence for wearing of the ribbon shall be

after the Police Commission Distinguished Service Medal and before the Community Policing Medal.

IV. NOMINATING AND SELECTING AN EMPLOYEE FOR THE POLICE COMMISSION INTEGRITY MEDAL. When an employee displays an act of exemplary integrity, it shall be documented on a Commendation Report, Form 1.18.0, and current procedures for review shall be followed (Manual Section 3/756.35). After approval by the Chief of Police, the Commendation Report shall be forwarded to the Board of Police Commissioners for final consideration, unless the Board elects to award this medal directly.

V. COMMENDATION REPORT, FORM 1.18.0 - REVISED. The Commendation Report, Form 1.18.0, has been revised to include the award category of Police Commission Integrity Medal. The use, completion, and distribution of this form has not changed. The form will be revised at the next routine printing to reflect the addition.

AMENDMENTS: This Order amends Sections 3/637.20, 3/756.10, and 3/756.50 of the Department Manual.

AUDIT RESPONSIBILITY: The Commanding Officer, Personnel Group, shall monitor compliance with this directive in accordance with Department Manual Section 0/080.30.

BERNARD C PARKS
Chief of Police

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